

BLUE CRANE ROUTE MUNICIPALITY



PANEL OF PROFESSIONAL LEGAL SERVICES FOR A PERIOD OF THREE YEARS

PROJECT NUMBER: T15/2025

Bids are hereby invited from potential service providers for the Panel of Professional Legal Services for a Period of Three Years

A set of tender documents can be downloaded on www.bcrm.gov.za

Bids in a sealed envelope clearly marked "**BID NUMBER:T15/2025;Description "Panel of Professional Legal Services for a Period of Three Years"** must be placed in the **Bid Box at 67 Nojoli Street, Somerset East**. The closing date for submission is **17 October 2025 by no later than 12h00**; no late submission will be considered. Thereafter bids will be opened in public.

Bids will be evaluated on the **80/20 preferential points as follows**;
80 points for bid price and 20 points for Specific goals.

Phase 1 – Technical Proposal – functionality

CRITERIA	POINTS
Methodology	100
Key experience of key staff	300
Experience of prospective legal firm	100
TOTAL	500

Service providers who scored less than 70 points on functionality will be rendered non-responsive

Phase 2 – Financial Proposal

Price	80
BBBEE	20
	100

80 points for bid price and 20 points for Specific goals.
Specific Goals

	HDI STATUS	20 points allocation
a)	Race	5
b)	Gender	5
c)	Disability	5
d)	Youth	5

For any technical enquiries, please contact Mr T Hebe Tel: 0422436441 ext.6442 thembukazih@bcrm.gov.za for any SCM related enquiries can be directed to Ms N.Makhalima at nozukom@bcrm.gov.za or Tel: 0422436441

Service Providers shall take note of the following Bid Conditions:

- ☞ The Blue Crane Route Municipality Supply Chain Management Policy will apply.
- ☞ In order to claim Preference points an evidence for claim of **Specific Goals** must be provided as stated on clause 1.2.26 of the Bid Document **No evidence – No points to be claimed.**
- ☞ Bidders should be registered on the CSD Supplier Database with a Tax Compliant Status.

- ↵ Bidders are to submit Certificate of Good Standing from their local municipality.
- ↵ Failure to complete all tender forms, data sheets and submit all supplementary information will lead to the tender being considered non-responsive.
- ↵ Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted;
- ↵ Bids submitted are to hold good for a period of 90 days.
- ↵ The Blue Crane Route Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- ↵ **It is expected of all bidders to fill in Section 4.4 Authority of Signatory**

Mr Mzwandile Patrick Nini
MUNICIPAL MANAGER
Blue Crane Route Municipality
P O Box 21
Somerset East
5850
16 September 2025