

BLUE CRANE ROUTE MUNICIPALITY



SUPPLY, DELIVER, INSTALL AND MAINTAIN TWENTY FOUR (24) MULTIFUNCTION PHOTOCOPIERS FOR A PERIOD OF 36 MONTHS PROJECT NUMBER: T24/2025

Bids are hereby invited from potential service providers Supply, Deliver, Install and Maintain Twenty Four (24) Multifunction Photocopiers for a Period of 36 Months

A set of tender documents can be downloaded on www.bcrm.gov.za

Bids in a sealed envelope clearly marked "**BID NUMBER:T24/2025;Description "Supply, Deliver, Install and Maintain Twenty Four (24) Multifunction Photocopiers for a Period of 36 Months**" must be placed in the **Bid Box at 67 Nojoli Street, Somerset East**. The closing date for submission is **12 December 2025 by no later than 12h00**; no late submission will be considered. Thereafter bids will be opened in public.

Bids will be evaluated on functionality and **80/20 preferential points as follows; 80 points for bid price and 20 points for Specific goals.**

EVALUATION CRITERIA **PHASE 1**

Functionality

		20 points allocation
a)	Organizational Experience	20
b)	Previous Experience	40
c)	Key Personnel Experience	20
d)	Detailed maintenance plan	20

PHASE 2

Specific Goals

	HDI STATUS	20 points allocation
a)	Race	5
b)	Gender	5
c)	Disability	5
d)	Youth	5

Bidders shall score a minimum of 70 evaluated points on functionality

For any technical enquiries, please contact Mr Z Gush Tel: 042246400 ext.6479 ictofficer@bcrm.gov.za for any SCM related enquiries can be directed to Ms N.Makhalima at nozukom@bcrm.gov.za or Tel: 0422436441

Service Providers shall take note of the following Bid Conditions:

- ✉ The Blue Crane Route Municipality Supply Chain Management Policy will apply.
- ✉ In order to claim Preference points an evidence for claim of **Specific Goals** must be provided as stated on clause 1.2.26 of the Bid Document **No evidence – No points to be claimed.**

- ↳ Bidders should be registered on the CSD Supplier Database with a Tax Compliant Status.
- ↳ Bidders are to submit Certificate of Good Standing from their local municipality.
- ↳ Failure to complete all tender forms, data sheets and submit all supplementary information will lead to the tender being considered non-responsive.
- ↳ Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted;
- ↳ Bids submitted are to hold good for a period of 90 days.
- ↳ The Blue Crane Route Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- ↳ **It is expected of all bidders to fill in Section 4.4 Authority of Signatory**

Mr Mzwandile Patrick Nini
MUNICIPAL MANAGER
Blue Crane Route Municipality
P O Box 21
Somerset East
585
11 November 2025