

# BLUE CRANE ROUTE MUNICIPALITY



Blue Crane Route Municipality

## VACANT POSITION

### NOTICE 28/2026

**DIRECTORATE: FINANCIAL SERVICES  
ACCOUNTANT: SUPPLY CHAIN MANAGEMENT  
TASK GRADE 12**

**SALARY SCALE: R410 689.20- R533 086.68 PER ANNUM**

**MINIMUM REQUIREMENTS:** Grade 12/ B Comm Accounting/National Diploma in Supply Chain Management Management/ Diploma in Purchasing or Logistical Management. Computer literacy. Code EB Drivers Licence. 3 Years experience in Supply Chain Management is a must.

**KEY PERFORMANCE AREAS:** Develop and implementing efficient and competitive procurement systems through the investigation of current system and processes. Coordinating the implementation of procurement procedures in compliance with the Municipal Supply Chain Management Regulations and the Municipal Finance Management Act. Drafting and compiling standing committee reports. Processing of Tenders /7day quotations /s36 deviations/s32 awards/variation orders. Drafting irregular expenditure reports on instruction of Chief Financial Officer for review by the SCM Manager. Compiling a reconciliation of capital commitments on a monthly basis for inclusion in the annual financial statements. Drafting the institutional procurement plans after assisting departments with compilation of plans for approval of the accounting officer and disseminating to relevant structures internally and externally. Assisting departments in accuracy forecasting demand based on historical purchases. Compiling contracts register. Reviewing drafted adverts and tender documents for competitive bids done by SCM practitioner. Screening of returnable documentation submitted with tender. Compiling relevant information for annual financial statements and audit reviewed. Serving on the Bid Committee meetings. Providing guidance at proceedings of the Bid Committee when required and providing advice on legislation, procedures and policies. Attending SCM forums and ensuring that implementation of new SCM legislations.

*All applications should include a Curriculum Vitae, certified copies of educational certificates, Blue Crane Route Municipal application form (which can be obtained on the BCRM website) ([www.bcrm.gov.za](http://www.bcrm.gov.za)), copy of South African identity document and a covering letter for this position should be forwarded to: The Corporate Services Department, Blue Crane Route Municipality, PO Box 21, KWANOJOLI, 5850 or hand delivered at 88 Nojoli Street, KWANOJOLI or Town hall, COOKHOUSE or Town Hall, PEARSTON.*

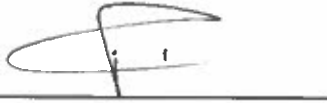
**NB: Applications can be emailed to [1recruitment@bcrm.gov.za](mailto:1recruitment@bcrm.gov.za)**

**White females and white males are encouraged to apply as per the BCRM employment equity plan.**

Enquiries: Mr L. Mqota (042) 243 6400

**Closing date: 5 June 2026**

*Canvassing support from municipal officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Blue Crane Route Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender, and disability. The Municipality reserves the right to approve or decline the appointment.*



**MR M.P NINI**  
**MUNICIPAL MANAGER**

19/05/2026  
DATE